



NOVA SCOTIA REGULATOR OF PARAMEDICINE

Bylaws

Property of:

Nova Scotia Regulator of Paramedicine
202 – 1597 Bedford Hwy
Bedford, NS, B4A 1E7

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ACKNOWLEDGEMENT

The Nova Scotia Regulator of Paramedicine (NSRoP) acknowledges that we are in Mi'kma'ki, the ancestral and unceded territory of the Mi'kmaq People and pays respect to the Indigenous knowledges held by the Mi'kmaq People, and to the wisdom of their Elders past and present.

The Mi'kmaq People signed Peace and Friendship Treaties with the Crown, and section 35 of the Constitution Act, 1982 recognizes and affirms Aboriginal and Treaty rights. We are all Treaty people.

The Regulator of Paramedicine also acknowledges the histories, contributions, and legacies of African Nova Scotians, who have been here for over 400 years.

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1. DEFINITIONS

- 1.1 All words used in these by-laws that are not otherwise defined in the by-laws have the same meaning as set out in the Act or regulations.
- 1.2 In these by-laws, unless the context requires:
- (a) “Board”, when used in these by-laws includes the Initial Board and Subsequent Boards, unless the Initial Board or Subsequent Board is specifically identified;
 - (b) “Board Code of Conduct policy” means the policy approved by the Board governing the conduct of Board members;
 - (c) “Board Composition Matrix” means the list of competencies, qualities and other criteria approved by the Board to describe the collective desired composition of the Board;
 - (d) “Chair” means the Chair of the initial Board or the Chair of a subsequent Board, as the context requires;
 - (e) “employee” means an individual employed on a full or part-time basis by the Regulator, but does not include an independent contractor, consultant or facilitator who otherwise provides services to the Regulator;
 - (f) "good standing" for purposes of appointment as a registrant Board member, means the status of a registrant who:
 - (i) holds a practising licence or a conditional licence, unless there is a condition on the licence restricting the registrant from eligibility to serve on the Board;
 - (ii) is current in their continuing competence requirements;
 - (iii) does not owe any outstanding fees or costs to the Regulator; and
 - (iv) is not subject to any licensing sanction or ongoing regulatory process that in the opinion of the Board, impacts their ability to ethically and competently serve as a member of the Board, or would otherwise be contrary to the objects of the Regulator;
 - (g) “Initial Board” means the Board of the Regulator continued from the legacy Board following the date of repeal of the *Paramedics Act*, SNS 2014, c 33;
 - (h) “Legacy Board” means the Council of the College of Paramedics of Nova Scotia in existence immediately prior to the repeal of the *Paramedics Act*, SNS 2014, c 33;
 - (i) “Meeting Rules” means such rules approved by the Board that govern the conduct of Board meetings that are not inconsistent with these By-laws;

- (j) "officer" or "officers" means any 1 or more persons, respectively, who have been appointed as officers of the Regulator, and includes the Chair and Vice-Chair;
- (k) "Paramedicine Regulations" means the regulations approved by Order in Council 2024-181 on May 30, 2024;
- (l) "Subsequent Board" includes each Board appointed after the expiry of the term of the Initial Board.

2. CORPORATE SEAL

- 2.1 The seal of the Regulator shall have the words "Nova Scotia Regulator of Paramedicine" endorsed thereon.

3. HEAD OFFICE

- 3.1 The head office of the Regulator shall be maintained within the province of Nova Scotia and located as to reasonably carry on the business of the Regulator.

4. NOTICES

- 4.1 All notices or materials that are required to be issued pursuant to the Act, regulations or by-laws that are not otherwise required by the Act, regulations or by-laws to be served in a specified manner, shall be deemed to be issued on the date such notices or materials are sent by the most appropriate method, as determined by the Registrar; to include mail, courier, electronic communication or any other form of issuance.

5. FORMS

- 5.1 Any forms not already specified in the Act or Regulations and necessary for the administration of the affairs of the Regulator shall be as approved by the Registrar

6. INITIAL BOARD

- 6.1 A registrant's term on the Initial Board does not count towards any term limit for Board members appointed to Subsequent Boards after the expiry of the term of the Initial Board.
- 6.2 The officers of the Initial Board are the Chair and Vice-Chair.
- 6.3 The Chair of the Initial Board shall be the same individual as the President of the Legacy Board.
- 6.4 The Vice-Chair of the Initial Board shall be the same individual as the Vice-President of the Legacy Board.
- 6.5 The term of office for the Chair and Vice-Chair on the Initial Board is the same as the term of the Initial Board.
- 6.6 The quorum for the Initial Board is a majority of its members, which must include at least one public representative.

- 6.7 Where a vacancy occurs due to the resignation, removal or otherwise of a registrant member of the Initial Board who is not an officer, prior to the expiration of the term of the Initial Board, that vacancy may be filled with a registrant in good standing appointed by the Initial Board.
- 6.8 A registrant appointed by the Initial Board to fill a vacant position of a registrant member on the Initial Board pursuant to Article 6.7 shall serve for the duration of the Initial Board's term. A registrant's replacement term on the Initial Board does not count towards any term limit for Board members appointed after the expiry of the term of the Initial Board.
- 6.9 Where a vacancy occurs due to the resignation, removal or otherwise of the Chair of the Initial Board, the Vice-Chair shall assume the role of Chair. The time served prior to the expiration of the Initial Board is not considered part of the Chair's term.
- 6.10 Where a vacancy occurs due to the resignation, removal or otherwise of the Vice-Chair of the Initial Board, that vacancy may be filled by the Initial Board with a member from amongst their number, in such manner as determined by the Initial Board. The time served prior to the expiration of the Initial Board is not considered part of the Vice-Chair's term.
- 6.11 The Initial Board shall develop and approve the Board Composition Matrix.

7. SUBSEQUENT BOARDS

- 7.1 The registrant Board members of a Subsequent Board shall be appointed in accordance with the process set out in Article 16.
- 7.2 The officers of a Subsequent Board shall be elected in accordance with the process set out in Article 19.

8. TERMS OF OFFICE FOR REGISTRANT BOARD MEMBERS ON A SUBSEQUENT BOARD

- 8.1 The term of office of a registrant Board member on a Subsequent Board is 3 years.
- 8.2 Subject to Article 12.3, a registrant Board member is eligible to be appointed to a Subsequent Board as a registrant Board member for two consecutive terms.
- 8.3 Subject to Article 8.7, a registrant Board member who has served two consecutive terms on a Subsequent Board is not eligible for appointment for an additional term as a registrant Board member unless one year has expired since last serving on the Board.
- 8.4 Incumbent registrant Board members who are eligible and seek appointment for an additional term will be subject to the same requirements and process as new candidates as set out in Article 16.
- 8.5 Notwithstanding Article 8.1, for the purpose of establishing a stagger in the terms of office for the registrant Board members appointed after the expiry of the term of the Initial Board, the Initial Board may establish a process to designate that, for one or more specified registrant Board member on the first Subsequent Board, their term of office is 1 year or 2 years.

8.6 The designation by the Initial Board of a term of office for a registrant Board member under Article 8.5 is only effective if made:

- (a) by a resolution of the Initial Board; and
- (b) before the Initial Board appoints the registrant Board member.

8.7 Terms of office for Vice-Chair and Chair are not independent of the terms of a registrant Board member.

9. TERMS OF OFFICE FOR OFFICERS ON A SUBSEQUENT BOARD

9.1 Subject to Articles 10.3 and 11.3, the term of office for the positions of Chair and Vice-Chair on a Subsequent Board is one year.

9.2 A person is eligible to serve a maximum of two consecutive terms as Chair.

9.3 A person is eligible to serve a maximum of two consecutive terms as Vice-Chair.

9.4 The Vice-Chair is eligible for appointment to the position of Chair, subject to the decision of the Board.

10. VACANCY OF CHAIR ON A SUBSEQUENT BOARD

10.1 If the term of the Chair on a Subsequent Board is not completed, the Board shall appoint a replacement Chair, who may be the Vice-Chair.

10.2 The replacement Chair will serve for the balance of the term of the outgoing Chair.

10.3 Notwithstanding Article 9.1, the Board may determine that the replacement Chair may serve an additional year as Chair in addition to the unexpired term of the outgoing Chair.

10.4 Where a person is appointed to fill a vacancy under Article 10.1, the unexpired term served to fill the vacancy does not count towards the term limit pursuant to Article 9.2.

10.5 Where the Vice-Chair is appointed to fill the role of Chair, the Board shall appoint a new Vice-Chair from among the serving Board members, whose term shall mirror the term of the replacement Chair.

11. VACANCY OF VICE-CHAIR ON A SUBSEQUENT BOARD

11.1 If the term of the Vice-Chair on a Subsequent Board is not completed, the Board shall appoint a replacement Vice-Chair from among the serving Board members.

11.2 Subject to Article 10.5, the replacement Vice-Chair shall serve for the balance of the unexpired term of the outgoing Vice-Chair.

11.3 Notwithstanding Article 9.1, the Board may determine that the replacement Vice-Chair may serve an additional year as Vice-Chair in addition to the unexpired term of the outgoing Vice-Chair.

11.4 Where a person is appointed to fill a vacancy under Article 11.1, the unexpired term served to fill the vacancy does not count towards the term limit pursuant to Article 9.3.

12. VACANCY OF REGISTRANT BOARD MEMBER ON A SUBSEQUENT BOARD

12.1 A registrant Board member on a Subsequent Board shall be considered to have vacated that position in any of the following circumstances:

- (a) the member resigns from office;
- (b) the Board removes the member in accordance with Article 14;
- (c) the member ceases to be in good standing;
- (d) the member dies;
- (e) the member becomes an employee of the Regulator;
- (f) the member becomes an employee, board officer, board member or committee chair at, or holds any position of responsibility with, a professional association.

12.2 If a registrant Board member position on a Subsequent Board has been vacated, the Board shall review the Board Composition Matrix and shall appoint another registrant who is in good standing and who in the opinion of the Board best meets the requirements set out in the Board Composition Matrix, to hold office for the unexpired portion of the term.

12.3 Where a registrant is appointed to fill a vacancy under Article 12.2, the unexpired term served to fill the vacancy does not count towards the term limit pursuant to Article 8.2.

12.4 When filling a vacancy under Article 12.2, the Board may seek the assistance of the Appointments Committee.

13. BOARD MEETINGS

13.1 The Chair of the Board shall call general meetings of the Board, with no less than 4 general meetings in a fiscal year.

13.2 The Registrar shall ensure notice of the Board meetings is given to Board members at least 14 days in advance of the meeting, stating the time and whether the meeting is in-person, virtual, or hybrid.

13.3 The Chair of the Board may call a special Board meeting at any time required by the Chair or upon the written request of one-third of Board members indicating the subject(s) to be considered.

13.4 At least 3 days prior to a special Board meeting, notice shall be issued to each Board member. The notice shall state the purpose of the meeting. No matter shall be discussed at any special Board meeting apart from that specified in the Notice.

13.5 Meetings may be conducted by such electronic means as determined by the Board.

- 13.6 Notice of and voting at Board meetings may take place by such electronic means as determined by the Board.
- 13.7 Accidental omission to deliver notice of meetings does not invalidate proceedings at the meeting.
- 13.8 Notice requirements for meetings may be waived by unanimous vote of those participating in the meeting.
- 13.9 Board meetings will be conducted in accordance with these By-laws and any Meeting Rules approved by the Board.
- 13.10 Where not inconsistent with the By-laws or Meeting Rules, the Chair may make procedural rulings or determinations on any matter relevant to the meeting.

14. REMOVAL OF MEMBERS OF BOARD AND OFFICERS

- 14.1 Notwithstanding any other provisions of the By-laws, the Board may, by a two-thirds majority vote of the quorum participating at any Board meeting or a special meeting called for the purpose, remove any registrant Board member or officer before the expiration of their term of office, where the Board believes it is consistent with the objects of the Regulator to do so.
- 14.2 Examples where the Board may believe it consistent with the objects of the Regulator to remove a registrant Board member or officer include, but are not limited to:
 - (a) failing to attend 3 consecutive Board meetings, without sufficient cause accepted by the Board; and
 - (b) acting contrary to the Board Code of Conduct policy.
- 14.3 A decision of the Board under this Article is final.

15. COMPOSITION OF SUBSEQUENT BOARDS

- 15.1 Each Subsequent Board following the expiry of the term of the Initial Board shall consist of 9 persons, including:
 - (a) 5 registrant members; and
 - (b) 4 public representatives.
- 15.2 The officers of each Subsequent Board are the Chair and the Vice-Chair.
- 15.3 Registrant Board members of Subsequent Boards shall be appointed in accordance with a process to be set out in By-laws to be approved by the Initial Board prior to the expiry of its term.
- 15.4 Officers of Subsequent Boards shall be appointed in accordance with a process to be set out in By-laws to be approved by the Initial Board prior to the expiry of its term.

16. APPOINTMENT OF REGISTRANT BOARD MEMBERS TO A SUBSEQUENT BOARD

- 16.1 The Board shall establish an Appointments Committee comprised of at least:
- (a) 2 registrants in good standing; and
 - (b) 1 public representative.
- 16.2 The members of the Appointments Committee shall hold office for such term as set by the Board who appoints them, which shall not be longer than 3 years. A member of the Appointments Committee may be appointed for one additional 3 year term by the Board.
- 16.3 The Board shall appoint one of the members as Chair of the Appointments Committee.
- 16.4 The Board shall approve Terms of Reference of the Appointments Committee.
- 16.5 The Appointments Committee shall act in accordance with these Bylaws and its Terms of Reference.
- 16.6 With respect to the appointment of registrant Board members to a Subsequent Board, the Appointments Committee shall perform the following functions, in accordance with the process and timelines approved by the Board that are not in conflict with these By-laws:
- (a) compare the composition of the Board with the Board Composition Matrix and identify the competencies, qualities, diversity, and other criteria needed to fill identified vacancies;
 - (b) seek candidates to fill current and/or anticipated registrant vacancies on the Board;
 - (c) assess the degree to which candidates fill the desired competencies, qualities, and other criteria identified by the Appointments Committee to align with the Board Composition Matrix;
 - (d) advance all candidates to the Board where the Appointments Committee is satisfied that a registrant is in good standing;
 - (e) make recommendations to the Board regarding candidates who in its opinion best meet the desired competencies, qualities and criteria identified by the Appointments Committee to align with the Board Composition Matrix; and
 - (f) perform such other functions related to the appointment of registrant Board members as identified by the Board.
- 16.7 In order for a candidate to be considered by the Appointments Committee, the candidate must submit a form approved by the Appointments Committee signifying a willingness to serve as a registrant Board member and to abide by the Act, regulations, by-laws and policies of the Regulator.
- 16.8 The form must be submitted within such timelines as approved by the Appointments Committee.

- 16.9 If the Appointments Committee determines a candidate is not eligible for nomination as a registrant Board member, the Appointments Candidate shall not advance the candidate's name to the Board.
- 16.10 A decision of the Appointments Committee is final.
- 16.11 Upon receipt from the Appointments Committee of the names of candidates pursuant to Article 16.6, the Board must consider the names of the candidates and determine which candidates shall be appointed to fill the number of anticipated vacancies on the Board.
- 16.12 For clarity, the registrant Board members of the first Subsequent Board shall be appointed by the Initial Board.
- 16.13 A decision of the Board is final.

17. CHAIR

- 17.1 The Chair shall:
- (a) unless otherwise delegated, preside at all meetings of the Board;
 - (b) act as the official spokesperson for the Board, unless this function is otherwise delegated;
 - (c) perform all acts related to the office; and
 - (d) perform such other functions as directed by the Board.
- 17.2 The Chair shall not vote at any meeting of the Board, except in the case of a tie, where the Chair shall cast the deciding vote.

18. VICE-CHAIR

The Vice-Chair shall:

- (a) perform the duties of the Chair in the absence of the Chair; and
- (b) perform other duties as delegated by the Chair.

19. ELECTION OF OFFICERS

- 19.1 The Chair and Vice-Chair shall be elected by the Board members serving on the Board immediately prior to the end of the term of the incumbent Chair and Vice-Chair, from among those Board members who are serving on the Board at that time
- 19.2 The Chair and Vice-chair shall be elected in the following manner:
- (a) prior to the completion of the term of the incumbent Chair and Vice-Chair, at such time as directed by the Board, the Appointments Committee appointed in accordance with Articles 16.1 and 16.2 must request and encourage expressions of interest from Board members seeking to serve as the next Chair or Vice-Chair;

- (b) the Appointments Committee shall
 - (i) vet the candidates using such processes as the Appointments Committee considers appropriate;
 - (ii) prepare a recommended slate for Chair and Vice-Chair to the Board for approval;
 - (c) if the Board approves the recommended slate, the Chair and Vice-Chair are deemed elected, effective the day following the date the incumbents' term expires;
 - (d) if the Board does not approve the recommended slate, the Appointments Committee must consult with all Board members individually prior to advancing the next slate for the Board's vote, and such process shall continue until a new Chair and Vice-Chair are elected;
 - (e) if there are no members of the Board willing to serve as Chair or Vice-Chair, the Board must appoint individuals to fill these positions in such manner as the Board determines.
- 19.3 For clarity, notwithstanding any other provision of these by-laws, the Board may extend the term of a serving Chair or Vice-Chair if no other Board member is willing to serve in these roles, for such time and on such conditions as the Board may determine.
- 19.4 The Board may make election rules and set such deadlines as it deems appropriate, as long as such rules are not inconsistent with these by-laws.
- 19.5 A decision of the Board is final.
- 20. APPOINTMENT OF REGISTRANT COMMITTEE MEMBERS**
- 20.1 With respect to the appointment of registrants to Committees of the Regulator, the Appointments Committee shall:
- (a) seek candidates to fill current and/or anticipated registrant vacancies on a Committee of the Regulator;
 - (b) advance all candidates to the Board where the Appointments Committee is satisfied that a registrant is in good standing; and
 - (c) perform such other functions related to the appointment of registrants to Committees of the Regulator as identified by the Board.
- 20.2 In order for a registrant to be considered by the Appointments Committee, the registrant must submit a form approved by the Appointments Committee signifying a willingness to serve as a Committee member and to abide by the Act, regulations, by-laws and policies of the Regulator.
- 20.3 The form must be submitted within such timelines as approved by the Appointments Committee.

- 20.4 If the Appointments Committee determines a registrant is not eligible for nomination as a Committee member, the Appointments Candidate shall not advance the registrant's name to the Board.
- 20.5 A decision of the Appointments Committee is final.
- 20.6 Upon receipt from the Appointments Committee of the names of registrants pursuant to Article 20.1, the Board must consider the names of the registrants and determine which registrants shall be appointed to fill the number of anticipated registrant vacancies on a Committee of the Regulator.
- 20.7 A decision of the Board is final.

21. APPOINTMENT OF PUBLIC REPRESENTATIVE COMMITTEE MEMBERS

- 21.1 With respect to the appointment of public representatives to Committees of the Regulator, the Appointments Committee shall:
- (a) seek members of the public to fill current and/or anticipated public representative vacancies on a Committee of the Regulator;
 - (b) publicly advertise to invite expressions of interest in serving as a public representative on a Committee of the Regulator for at least 30 days, except when the Board seeks to appoint a public representative from a pool;
 - (c) advance all expressions of interest to the Board;
 - (d) perform such other functions related to the appointment of public representative Committee members as identified by the Board.
- 21.2 In order for a member of the public to be considered by the Appointments Committee, the member of the public must submit a form approved by the Appointments Committee signifying a willingness to serve as a Committee member and to abide by the Act, regulations, by-laws and policies of the Regulator.
- 21.3 The form must be submitted within such timelines as approved by the Appointments Committee.
- 21.4 Upon receipt from the Appointments Committee of the expressions of interest pursuant to Article 21.1, the Board must consider the names and determine which members of the public shall be appointed to fill the number of anticipated public representative vacancies on a Committee of the Regulator.
- 21.5 A decision of the Board is final.

22. LEGISLATIVE REVIEW COMMITTEE

- 22.1 The Board shall establish a Legislative Review Committee comprised of at least:
- (a) 2 registrants in good standing; and
 - (b) 1 public representative.

- 22.2 The Board shall appoint members of the Legislative Review Committee for a three-year term. Members of the Legislative Review Committee are eligible for reappointment for a second term.
- 22.3 The Board shall appoint one of the members as Chair of the Legislative Review Committee.
- 22.4 The Board shall approve Terms of Reference for the Legislative Review Committee.
- 22.5 The Legislative Review Committee shall act in accordance with its Terms of Reference approved by the Board.

23. EDUCATION ADVISORY COMMITTEE

- 23.1 The Board shall establish an Education Advisory Committee comprised of at least:
 - (a) 2 registrants in good standing; and
 - (b) 1 public representative.
- 23.2 The Board shall appoint members of the Education Advisory Committee for a three-year term. Members of the Education Advisory Committee are eligible for reappointment for a second term.
- 23.3 The Board shall appoint one of the members as Chair of the Education Advisory Committee.
- 23.4 The Board shall approve Terms of Reference for the Education Advisory Committee.
- 23.5 The Education Advisory Committee shall act in accordance with its Terms of Reference approved by the Board.

24. SCOPE OF PRACTICE FOR EMERGENCY MEDICAL RESPONDERS

- 24.1 An emergency medical responder may only engage in those aspects of the practice of paramedicine that are:
 - (a) taught in approved education programs for emergency medical responders;
 - (b) set out in the competency framework, standards of practice, and practice guidelines for emergency medical responders as approved by the Board; and
 - (c) conducted in collaboration with paramedics and other relevant regulated health professionals when needed;in order to do any or all of the following:
 - (d) assess clients across the lifespan;
 - (e) treat and manage acute and chronic health conditions in any setting including emergent, urgent, acute, and primary care;

(f) promote health and injury prevention.

24.2 The scope of practice for emergency medical responders also includes relevant research, education, inter-professional collaboration, consultation, management, administration, advocacy, regulation, or system development relevant to the above, but excludes the ability to make a paramedicine diagnosis.

25. SCOPE OF PRACTICE FOR PRIMARY CARE PARAMEDICS

25.1 A primary care paramedic may only engage in those aspects of the practice of paramedicine that are:

- (a) taught in approved education programs for primary care paramedics;
- (b) set out in the competency framework, standards of practice, and practice guidelines for primary care paramedics as approved by the Board; and
- (c) conducted in collaboration with other relevant regulated health professionals when needed;

in order do to any or all of the following:

- (d) assess clients across the lifespan;
- (e) make a paramedic diagnosis;
- (f) treat and manage acute and chronic health conditions in any setting including emergent, urgent, acute, and primary care;
- (g) promote health and injury prevention.

25.2 The scope of practice for primary care paramedics also includes relevant research, education, inter-professional collaboration, consultation, management, administration, advocacy, regulation, or system development relevant to the above, and all aspects of the practice of an emergency medical responder.

26. SCOPE OF PRACTICE FOR INTERMEDIATE CARE PARAMEDICS

26.1 An intermediate care paramedic may only engage in those aspects of the practice of paramedicine that:

- (a) were taught in educational programs for intermediate care paramedics prior to April 1, 2017 and approved by Emergency Health Services Nova Scotia;
- (b) set out in the essential competency profile, standards of practice, and practice guidelines for intermediate care paramedics as approved by the Board; and
- (c) conducted in collaboration with other relevant regulated health professionals when needed;

in order to do any or all of the following:

- (d) assess clients across the lifespan;
- (e) make a paramedic diagnosis;
- (f) treat and manage acute and chronic health conditions in any setting including emergent, urgent, acute, and primary care;
- (g) promote health and injury prevention.

26.2 The scope of practice for intermediate care paramedics also includes relevant research, education, inter-professional collaboration, consultation, management, administration, advocacy, regulation, or system development relevant to the above, and all aspects of the practice of an emergency medical responder and a primary care paramedic.

27. SCOPE OF PRACTICE FOR ADVANCED CARE PARAMEDICS

27.1 An advanced care paramedic may only engage in those aspects of the practice of paramedicine that are:

- (a) taught in approved education programs for advanced care paramedics;
- (b) set out in the competency framework, standards of practice, and practice guidelines for advanced care paramedics as approved by the Board; and
- (c) conducted in collaboration other relevant regulated health professionals when needed;

in order to do any or all of the following:

- (d) assess clients across the lifespan;
- (e) make a paramedic diagnosis;
- (f) treat and manage acute and chronic health conditions in any setting including emergent, urgent, acute, and primary care;
- (g) promote health and injury prevention.

27.2 The scope of practice for advanced care paramedics also includes relevant research, education, inter-professional collaboration, consultation, management, administration, advocacy, regulation, or system development relevant to the above, and all aspects of the practice of an emergency medical responder and a primary care paramedic.

28. SCOPE OF PRACTICE FOR CRITICAL CARE PARAMEDICS

28.1 A critical care paramedic may only engage in those aspects of the practice of paramedicine that are:

- (a) taught in approved critical care paramedicine education programs;
- (b) set out in the competency framework, standards of practice, and practice guidelines for critical care paramedics as approved by the Board; and

- (c) conducted in collaboration with other relevant regulated health professionals when needed;

in order to do any or all of the following:

- (d) assess clients across the lifespan;
- (e) make a paramedic diagnosis;
- (f) treat and manage acute and chronic health conditions in any setting including emergent, urgent, acute, and primary care;
- (g) promote health and injury prevention.

28.2 The scope of practice for critical care paramedics also includes relevant research, education, inter-professional collaboration, consultation, management, administration, advocacy, regulation, or system development relevant to the above, and all aspects of the practice of an emergency medical responder, a primary care paramedic, and an advanced care paramedic.

29. INTERMEDIATE CARE PARAMEDIC

29.1 Intermediate care paramedic is a licensing category.

29.2 The following are the intermediate care paramedic licensing categories:

- (a) intermediate care paramedic practising licence;
- (b) intermediate care paramedic conditional licence.

29.3 Every person who, as of April 1, 2025 holds an intermediate care paramedic class of licence and satisfies the renewal criteria, shall be granted a primary care paramedic category of licence with the same privileges, and subject to the same conditions or restrictions, as the previous intermediate care paramedic licence held by the person. For clarity, no person shall be eligible for an intermediate paramedic class of licence after April 1, 2025.

29.4 The scope of practice of a license holder pursuant to Article 29.3 includes the scope of practice of a primary care paramedic and such additional aspects of the practice of paramedicine as determined by the Board.

30. RESTRICTED TITLE

30.1 No person shall take or use the title, description, or designation of "Intermediate Care Paramedic", "ICP", or any derivation or abbreviation thereof either alone or in combination with other words, letters or descriptions unless that person is one of the following:

- (a) a registrant holding an intermediate care paramedic practising licence or an intermediate care paramedic conditional licence under these by-laws;

- (b) otherwise authorized to practise as an intermediate care paramedic or to use the relevant title, in accordance with the Act, the regulations, or these by-laws.

30.2 An intermediate care paramedic may take and use the title or description of “paramedic”.

31. REGISTRATION AND LICENSING EXAMINATIONS

31.1 The examination required for registration and licensing as an emergency medical responder is the entry to practice examination for emergency medical responders administered by the Canadian Organization of Paramedic Regulators and approved by the Board.

31.2 The examination required for registration and licensing as a primary care paramedic is the entry to practice examination for primary care paramedics administered by the Canadian Organization of Paramedic Regulators and approved by the Board.

31.3 The examination required for registration and licensing as an advanced care paramedic is the entry to practice examination for advanced care paramedics administered by the Canadian Organization of Paramedic Regulators and approved by the Board.

31.4 The examinations required for registration and licensing as a Critical Care Paramedic are the entry to practice examinations for critical care paramedics administered by the Nova Scotia Health Learning Institute for Health Care Providers and approved by the Board.

32. CONTINUING COMPETENCE PROGRAM

32.1 The Board shall approve a continuing competence program for each licensing category and designation.

32.2 The Board shall approve reporting requirements for registrants respecting the continuing competence program.

32.3 A registrant must retain documentation and records related to continuing competence program activities for at least the immediately previous 4 years.

32.4 For the purpose of verifying a registrant’s compliance with the continuing competence program, the Regulator may at any time conduct an audit of the documentation and records kept under Article 32.3.

33. PRACTICE HOURS

33.1 A registrant must keep a record of the hours that the registrant worked for at least the immediately previous five years.

33.2 The Regulator may at any time conduct an audit of records kept under Article 33.1.

34. CURRENCY OF PRACTICE REQUIREMENTS

34.1 An applicant for a licence must provide satisfactory proof to the registration and licensing decision maker that the applicant meets one or more of the following currency of practice requirements:

- (a) current licensure in an equivalent category of licence in another Canadian jurisdiction;
- (b) graduated from:
 - (i) an approved education program for emergency medical responders no later than one year prior to applying to the Regulator;
 - (ii) an approved education program for primary care paramedics no later than two years prior to applying to the Regulator;
 - (iii) an approved education program for advanced care paramedics no later than two years prior to applying to the Regulator; or
 - (iv) an approved education program for critical care paramedics no later than two years prior to applying to the Regulator;
- (c) engaged in practice for a minimum of:
 - (i) 75 hours within the previous 12 licensing months prior to applying to the Regulator;
 - (ii) 225 hours within the previous 3 licensing years prior to applying to the Regulator; or
 - (iii) 375 hours with the previous 5 licensing years, with no continuous absence from practice for a period of two consecutive years, prior to applying to the Regulator; or
- (d) successfully completed a competence assessment and/or bridging education within the previous 4 years prior to applying to the Regulator.

34.2 Article 34.1 does not apply to an applicant licensed by a paramedicine regulatory authority in another Canadian jurisdiction when applying to the Regulator for initial registration and licensure.

35. LICENSING AND RENEWAL CRITERIA

35.1 If a registrant did not submit proof at the time of initial registration with the existing regulator that they met criteria equivalent to the criteria set out in subsection 10(1) of Paramedicine Regulations, a registration and licensing decision maker may request the registrant submit proof that they meet the criteria in subsection 10(1) of Paramedicine Regulations upon applying for a licence or applying to renew a licence.

36. ADDITIONAL REGISTRATION AND LICENSING CRITERIA

36.1 Despite subclause 12(1)(b)(i) of the Paramedicine Regulations, for conditional registration to be granted, an applicant is not required to meet the criteria in subclause 10(1)(b)(x) of the Paramedicine Regulations.

36.2 Where an applicant has not passed the registration examinations required for conditional registration but has otherwise met the requirements of subsection 12(1) of the

Paramedicine Regulations, the registration and licensing decision maker may grant conditional registration pending the passing of the registration examinations.

36.3 Despite paragraph 13(1)(a)(ii)(A) of the Paramedicine Regulations, for a conditional licence to be granted, an applicant is not required to meet the criteria in subclause 10(1)(b)(x) of the Paramedicine Regulations.

36.4 In addition to the criteria for a conditional licence set out in paragraph 13(1)(a)(ii)(C) of the Paramedicine Regulations, for a conditional licence to be granted, an applicant must meet the criteria in subclauses 11(1)(b)(iv) and (v).

37. TRANSCRIPTS

37.1 A registrant who requests that a transcript be made of a regulatory process is responsible for paying the full cost of the transcript.

38. FINES AND PENALTIES

38.1 The fine that may be imposed by the Registrar for a registrant who has practised without a licence for a period less than one year, shall be half of the annual licensing fee for each month, or a portion thereof, the registrant practiced without a licence, but not to exceed in total double the amount of a registrant's annual licence fees.

38.2 The fine that may be imposed for the reinstatement of a suspended licence in accordance with section of 154 of the Act may be up to the equivalent of the annual licensing fee.

39. CODE OF ETHICS

39.1 The Code of the Ethics are those approved by the existing regulator prior to the establishment of the Nova Scotia Regulator of Paramedicine under the Act.

40. STANDARDS OF PRACTICE

40.1 The Standards of Practice are those approved by the existing regulator prior to the establishment of the Nova Scotia Regulator of Paramedicine under the Act.

41. COMPETENCIES

41.1 The Competencies are those approved by the existing regulator prior to the establishment of the Nova Scotia Regulator of Paramedicine under the Act.



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